



QAHE Limited Reporting changes to student visa status

Prepared by: UKVI Policy Manager (Student Visa)

Prepared for: QA Higher Education (Ulster Compliance)

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Version Control

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1. Introduction

This policy outlines the University's obligations under UK Visas and Immigration (UKVI) regulations regarding changes to a student's visa status and explains the implications for students.

2. Policy Ownership

This policy is owned by the **QAHE Compliance Team**. The **Head of Compliance and UKVI Policy Manager** is responsible for:

- Ensuring the policy complies with all relevant UKVI regulations.
- Maintaining the accuracy and relevance of its content.
- Authorizing any updates or revisions.

The policy will be **reviewed annually** and updated as necessary to reflect changes in university procedures or external regulations.

3. Scope

This policy applies to all QA Higher Education-Ulster full-time international students, studying in London, Birmingham & Manchester campuses under a UK Student visa and covers any changes to their enrolment status, including withdrawals, suspensions, and early completions.

4. Policy Statement

The QAHE Compliance Team is required by UKVI to report any changes to a student's visa status within 10 calendar days of being notified.

Changes that must be reported include:

- Withdrawal from the programme
- Suspension of studies
- Early completion of the course

Once these changes are reported to UKVI, it will usually result in visa curtailment, meaning the visa will be shortened and the student will be required to leave the UK earlier than originally planned.

In cases of early completion, students will normally be granted the same **wrap-up period** as originally allocated for their course.



5. Responsibilities

This policy will be regularly monitored by the Heads of Compliance & all Department Heads must ensure staff and students are responsible for familiarising themselves with this policy.

6. Further Information

For queries, please contact the Compliance Team: ulstercompliance@qa.com.

7. Review

This Policy will be reviewed every year or upon significant governance, legal, or regulatory change.

