

## Part-Time Application Form

Please type or print in black ink and complete in BLOCK CAPITALS if hand-written

<b>Personal information (for name, please state this as it appears on your passport)</b>	
Title (e.g. Mr/Miss/Mrs):	Forename(s):
Surname:	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other
Date of birth:	Home telephone:
Mobile telephone:	E-mail address:
Correspondence address:	
Country:	Post code:
Permanent home address (if different):	
Country:	Post code:
<b>Please ensure you submit a copy of the personal details page in your passport with this application form</b>	

<b>Representative's details</b>
Representative's Company name:
Contact name at Representative's Company:

<b>Course(s) applied for</b>		
Year of study:	20__	
<b>Course(s):</b>	<b>Campus:</b>	<b>Intake:</b>
<b>MSc Professional Software Development (part-time)</b>	<input type="checkbox"/> London	<input type="checkbox"/> January <input type="checkbox"/> May <input type="checkbox"/> September

Mode of study:	<input type="checkbox"/> Weekends	
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<b>UK Residency status</b>	
Have you been a resident in the UK/EU (i.e. without any restriction on the period you may remain in the UK/EU) for the past three years? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, can you provide evidence to prove that you have been in the UK for this period? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you eligible for Student Finance for the duration of your course? <input type="checkbox"/> Yes <input type="checkbox"/> No	

## Education history

Please submit a copy of all previous qualifications (including transcripts and final certificates) obtained previously that you would like to be considered when we assess you for entry onto your chosen course. If available, this must include your highest level of study being used for entry onto your chosen course.

### Previous education completed:

Highest qualification and subject:

Name of institution/awarding body:

Date of completion:

Professional qualifications completed:

Are you currently studying for a qualification?

☐ Yes ☐ No

If yes, please give further details in the boxes below

Qualification and subject:

Name of institution/awarding body:

Date of expected completion/award:

## Work experience

Please ensure that you submit a copy of your Curriculum Vitae (CV) with this application form. Your CV must clearly show what you have been doing since you last studied (e.g. your employment history).

## Personal statement

Please ensure that you submit a copy of your personal statement with this application form. Your personal statement should outline, in a minimum of 250 words, your motivations for studying, the reasons why you chose your course and Ulster University specifically, what you hope to achieve in the future and how the course is relevant to these plans.

## Referees

Please provide the names and details of two persons who may be contacted regarding your academic work and/or employment.

Name 1:

Position:

Address:

Telephone:

E-mail address:

Name 2:

Position:

Address:

Telephone:

E-mail address:

### Criminal convictions

Do you have any criminal convictions? ☐ Yes ☐ No

*(Excludes any motoring offences for which you receive a fine or points-based penalty)*

Any applicant who is convicted of a criminal offence after applying but prior to admission must inform Ulster University (London and Birmingham Branch Campuses) without delay.

### Medical requirements

Do you have a medical condition or disability that might affect your studies and for which special arrangements might have to be made? ☐ Yes ☐ No

### Checklist

Please tick the boxes to confirm which copies of the following documents you have sent with your application

Copy of passport personal details page	<input type="checkbox"/> Yes
Copy of previous qualifications, including final certificates and transcripts, and translations into English (if not already in English)	<input type="checkbox"/> Yes
Copy of your CV	<input type="checkbox"/> Yes
Copy of your Personal Statement	<input type="checkbox"/> Yes

### DECLARATION

I confirm that the information I have submitted on this application form is accurate and complete and that I have completed this form myself. I accept that Ulster University (London and Birmingham Branch Campuses) reserves the right to cancel my application if any of the information that I have submitted is subsequently found to be false or inaccurate and that by signing this declaration I am bound by the terms and conditions as outlined on the London and Birmingham Branch Campuses website. I give consent to the London and Birmingham Branch Campuses to process the information on, and submitted with, this form for administrative purposes and for consideration of my application, but only insofar as it is permitted to do so within the constraints imposed by the Data Protection Act 1998. In particular, I understand that the University may continue to process this information even if I am refused admission or if it should decline an offer of admission.

Signed:

Date:

If you are under the age of 18 you must provide the name and approval signature from a parent or guardian.

Name of Parent/Guardian:

Signed:

Date:

Please send your completed application form, along with your additional documents to:

**home.admissions@qa.com**